REQUEST TO BE ON THE AGENDA FOR PLANNING COMMISSION

NO FEE REQUIRED

CITY OF NEW KENSINGTON
301 11TH STREET
NEW KENSINGTON, PA 15068

NAME:_____

ADDRESS: _____

CITY: _____**PHONE:** _____

DATE YOU WISH TO BE PLACED ON AGENDA: _____

REQUEST: _____

_____

_____

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ALL ITEMS ON ATTACHED CHECK LIST ALONG WITH REQUIRED DOCUMENTATION MUST BE PROVIDED UNLESS SPECIFICALLY EXCUSED BY ZONING OFFICER OR CITY ENGINEER.

ALL REQUIRED INFORMATION AND DOCUMENTATION MUST BE RECEIVED 10 DAYS PRIOR TO SCHEDULED MEETING TO BE ON AGENDA.

THANK YOU

The Planning Commission meets the second Tuesday of the month when timely applications are received.

Applications are due 10 days prior to the meeting date

Site Plan Review
Ordinance Section 236-24
The City of New Kensington

Site Name:		Owner:	
Site Address:		Owners Phone:	
Tax Map #:		Owner's Address:	
		Zip Code:	
Developer's Name:		Developer's Address:	
Developer's Phone:		Developer's Fax:	
Zoning Code:			

(Check all that apply)

___ Site Plan for Development
___ Permitted Use
___ Special Exception
___ Conditional Use
___ Zoning Change

Submittal 10 days prior to meeting: ___Yes _____ No

Official Site Plan Requirements:

Yes	No	N/A	Description
			9 Sets of Plans
			Seal of registered engineer, survey or architect.
			Evidence of ownership or standing eg. (copy of recorded deed or executed sales agreement)
			Statement of proposed use.
			Scale 1"= 100' or larger.
			Area of lot and/or proposed development
			Location, dimensions and height of buildings (including density and coverage).
			Roads or Streets showing type & width of paving and R/W width.
			Development in phases
			Location, dimensions and arrangement of open spaces and yard
			Landscaping (including methods and materials)
			Fences and /or buffer areas
			Location, size, arrangement, capacity and lighting for vehicle access.
			Off street parking and loading
			Sidewalks (existing and proposed)
			Location, dimensions and method of illumination of signs with sign detail.
			Exterior Lighting

Yes	No	N/A	Description
			Storm water management plan.
			Location of existing utilities
			Location of proposed utilities lines with letters of availability
			Traffic impact data per 236-12
			Flood prone area delineation and data per 236-26
			Topography contours (existing and final)
			Key map-showing abutting lots including buildings.
			Erosion & Sedimentation Control Plan.
			Grading permit
			Garbage dumpster location
			Review and approval by Fire Chief
			City or Penn Dot Driveway Permit
			Appropriate D.E.P. sewage modules
			Graphic scale, north arrow and date
			Location plan and legend
			Name, address & phone numbers of owner(s) and developer.

NOTE:

This checklist is to serve as a GUIDE to the applicant for preparation of Site Plans. The project must conform to all applicable City Ordinances.